

STATE OF HAWAII  
DEPARTMENT OF LAND AND NATURAL RESOURCES  
Division of Forestry and Wildlife  
Honolulu, Hawaii 96813

September 8, 2017

Chairperson and Members  
Board of Land and Natural Resources  
State of Hawaii  
Honolulu, Hawaii

Land Board Members:

SUBJECT: REQUEST APPROVAL TO RENEW A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF LAND AND NATURAL RESOURCES, DIVISION OF FORESTRY AND WILDLIFE AND THE UNITED STATES DEPARTMENT OF THE INTERIOR, NATIONAL PARK SERVICE FOR PROVIDING MUTUAL AID IN FIREFIGHTING ACTIVITIES

BACKGROUND:

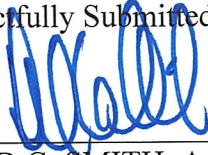
This Board Submittal requests approval to renew a Memorandum of Understanding to ensure that either the Department of Land and Natural Resources, Division of Forestry and Wildlife or United States Department of the Interior, National Park Service can request assistance from the other in the suppression of wildfires without incurring expenses to the responsible agency (Exhibit A). The National Park Service and the Department of the Attorney General have reviewed this Memorandum of Understanding and approve of its contents.

The current Memorandum of Understanding for firefighting assistance between the United States Department of the Interior, National Park Service and the Department of Land and Natural Resources, Division of Forestry and Wildlife will expire in October of 2017 (Exhibit B).

RECOMMENDATION:

That the Board of Land and Natural Resources approve a renewal of a Memorandum of Understanding between the Department of Land and Natural Resources, Division of Forestry and Wildlife and United States Department of the Interior, National Park Service for firefighting assistance and authorize the Chairperson to sign the Memorandum of Understanding subject to approval as to form by the Department of the Attorney General.

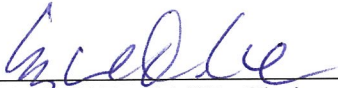
Respectfully Submitted,



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DAVID G. SMITH, Administrator  
Division of Forestry and Wildlife

APPROVED FOR SUBMITTAL:



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SUZANNE D. CASE, Chairperson  
Board of Land and Natural Resources

Agreement Number: \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING  
FIREFIGHTING ASSISTANCE**

**Between  
The United States Department of the Interior  
National Park Service  
And  
Hawaii Department of Land and Natural Resources  
Division of Forestry and Wildlife**

THIS AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the NATIONAL PARK SERVICE, an agency of the United States, hereinafter referred to as "NPS," by its Pacific West Regional Director, and the STATE OF HAWAII, hereinafter referred to as "State," by its Board of Land and Natural Resources,

WITNESSETH THAT:

WHEREAS, NPS has fire management responsibilities within the units of National Park in the State of Hawaii and under the authority of *42 U.S.C. Sec. 1856a (1994)* and the *Department Manual DM 245.1.1* has the authority to enter into mutual aid agreements with other agencies for fire management; and

WHEREAS, under Chapter 185, Hawaii Revised Statutes, as amended, the Division of Forestry and Wildlife, Department of Land and Natural Resources, State of Hawaii, hereinafter referred to as "DOFAW," has the responsibility to take measures for the prevention, control, and extinguishment of wildland fires within forest reserves, public hunting areas, game management areas, wildlife and plant sanctuaries, and natural area reserves and shall cooperate with established fire control agencies of the counties and the federal government in developing plans and programs and mutual aid agreements for assistance for the prevention, control, and extinguishment of fires on forest, grass, brush, and watershed lands not within the department's fire protection responsibilities; and

WHEREAS, both NPS and DOFAW have the personnel, equipment, and skills suited for the task of dealing with fire hazard operations in the State of Hawaii; and

WHEREAS, by pooling the resources of NPS and DOFAW, the combined strength and efforts of these two agencies would afford the people of the State of Hawaii more extensive and effective protection of their lives, property, and natural resources;

NOW, THEREFORE, in the interests of public safety, health, and welfare, NPS and DOFAW do hereby mutually agree as follows:

(1) When used in this Agreement:

“Agency” means either NPS of the United States or DOFAW of the Department of Land and Natural Resources, State of Hawaii.

### **ARTICLE I – BACKGROUND AND OBJECTIVES**

The objective of this Agreement is to establish the terms and conditions under which the agencies will provide mutual assistance in preventing, detecting, and suppressing wildfires and provide support in the suppression of structural fires.

Currently both agencies are responsible for providing fire protection and other fire management activities for their respective jurisdictions. By pooling the resources of both agencies, the combined strength and efforts of these agencies would afford the people of the Counties of Hawaii, Maui, and Kalawao (Kalaupapa) and City and County of Honolulu more extensive and effective protection of their lives, property, and natural resources. It is therefore mutually advantageous for the agencies to coordinate their efforts in the prevention, detection, and suppression of wildfires in and adjacent to their areas of responsibility.

### **ARTICLE II – AUTHORITY**

This Agreement is entered into under the authority of *42 U.S.C. Sec. 1856a (1994)* and Section 171-6, Hawaii Revised Statutes.

### **ARTICLE III – STATEMENT OF WORK**

A. Both agencies understand and agree:

(1) To furnish, when requested, qualified employees to assist in the suppression of wildfires whenever the furnishing of such assistance does not seriously impact the primary responsibilities of the assisting agency. Employees will be deemed to be acting within the scope of their respective agency’s employment when responding to calls from the requesting agency. This reciprocal

protection will be provided at no cost for the first 24 hours. Any assistance beyond the first 24 hours shall be negotiated on an incident-by-incident basis.

- (2) To assist each other upon request, consistent with conditions at the time of the request, in the suppression of fire in areas which are normally the concern of the other agency.
- (3) To respond in the suppression of the fire, insofar as prerequisites of service will permit, and collaborate with the requesting agency for the purpose of direction and coordination of the efforts of the requesting agency. Such collaboration may occur using a unified command structure under the incident command system.
- (4) That the assisting agency may be unable to respond in instances when the personnel and/or equipment available to it are, or would thereby be rendered, insufficient to meet the actual or realistically potential needs of the requesting agency.
- (5) That each agency waives all claims against the other agency for compensation for any loss, damage, personal injury or death occurring as a consequence of the performance of this Agreement.
- (6) To provide a familiarization tour of the facilities, equipment, and access points upon request.
- (7) To cooperate in the development and delivery of interagency training programs. Both agencies will cooperate to make maximum use of existing personnel, equipment, and facilities for training purposes.
- (8) To share components of their communications systems, such as radio frequencies, dispatching systems, and communication sites. Agencies shall provide each other with a list of frequencies upon request.
- (9) That each agency recognizes its own training standards for fire qualifications and accepts those of the other agency.

B. The agencies further agree as follows:

- (1) Each agency will provide to the other agency a list of points of contact with telephone numbers, to be contacted in case of an emergency. At least once a

year, or more often if necessary, each agency will provide the other agency with an updated list of such persons and telephone numbers.

- (2) Each agency will provide to the other agency copies of current fire management plans for their areas of primary responsibility when available, including maps of areas involved and descriptions of special or extraordinary actions to be taken.
- (3) Only Minimum Impact Suppression Tactics will be used when fighting fires within Hawaii Volcanoes National Park, Haleakala National Park, Honouliuli National Monument, Kalaupapa National Historical Park, Puuhonua O Honaunau National Historical Park, Kaloko-Honokohau National Historical Park, Puukohola Heiau National Historic Site, and Ala Kahakai National Historic Trail. No ground-disturbing equipment, such as graders or bulldozers will be used on NPS lands without the permission of the NPS Superintendent or her/his designee. Each agency will provide to the other agency a point of contact for heavy equipment inspections for the purpose of transporting the equipment through NPS lands.
- (4) After notifying the other agency of a fire's discovery, either agency may take immediate action to suppress a fire in the other agency's area of primary responsibility in order to protect life or property.
- (5) Nothing in this Agreement will be construed as obligating the NPS to expend in any one fiscal year any sum in excess of the monies appropriated by Congress and allocated by the NPS for the performance of this Agreement.
- (6) Nothing in this Agreement will be construed as obligating the State to expend any sum in excess of the monies appropriated by the Legislature and released by the Governor for the performance of this Agreement.

#### **ARTICLE IV – TERMS OF AGREEMENT**

This Agreement will be effective for a period of five years from the date of final signature, unless it is terminated earlier by one of the parties pursuant to Article IX that follows.

## **ARTICLE V – KEY OFFICIALS**

All communications and notices regarding this Agreement will be directed to the following key official(s) for each party:

- A. **For the NPS**  
Pacific West Regional Director  
333 Bush Street, Suite 500  
San Francisco, CA 94014
  
- B. **For DOFAW**  
Administrator  
1151 Punchbowl Street, Room 325  
Honolulu, HI 96813  
808-587-0166

## **ARTICLE VI – PRIOR APPROVAL**

Not applicable.

## **ARTICLE VII – REPORTS AND/OR OTHER DELIVERABLES**

Upon request and to the full extent permitted by applicable law, the agencies will share with each other final reports of incidents involving both agencies.

## **ARTICLE VIII – PROPERTY UTILIZATION**

Unless otherwise agreed to in writing by the agencies, any property furnished by one agency to the other will remain the property of the furnishing agency. Any property furnished by the NPS to other agencies during the performance of this Agreement will be used and disposed of as set forth in NPS Property Management Regulations.

## **ARTICLE IX – MODIFICATION AND TERMINATION**

- A. This Agreement may be modified only by a written instrument executed by the agencies.
  
- B. Either agency may terminate this Agreement by providing the other agency with a sixty days written notice. In the event that one agency provides the other agency with notice of its intention to terminate, the agencies will meet promptly to discuss the reasons of the notice and to try to resolve their differences.

**ARTICLE X – STANDARD CLAUSES**

**A. Civil Rights**

During the performance of this Agreement, the participants agree to abide by the terms of U.S. Department of the Interior – Civil Rights Assurance Certification, non-discrimination, and will not discriminate against any person because of race, color, religion, sex, or national origin. The participants will take affirmative action to ensure that applicants are employed without regard to their race, color, sexual orientation, national origin, disabilities, religion, age, or sex.

**B. Public Information Release**

Agencies will obtain prior Government approval from the NPS Agency Administrator (or representative) and the Communications Office of the Department of Land and Natural Resources for any public information release that refers to the Department of the Interior, State, DOFAW, any bureau, park unit, or employee (by name or title), or to this Agreement. The Incident Commander must approve the incident information for the release. The specific text, layout, photographs, etc. of the proposed release must be submitted with the request for approval.

**ARTICLE XI – SIGNATURES**

**IN WITNESS HEREOF**, the agencies hereto have executed this Agreement on the date(s) set forth below.

Approved by the Board of Land and Natural Resources at its meeting held on \_\_\_\_\_, 2017.

**NATIONAL PARK SERVICE:**

BY \_\_\_\_\_  
Director, Pacific West Region

Date \_\_\_\_\_



**STATE OF HAWAII:**

BY \_\_\_\_\_  
Chairperson  
Board of Land and Natural Resources

Date \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Deputy Attorney General  
State of Hawaii

Date \_\_\_\_\_

Agreement Number: NPS-G8075-12-0100

**MEMORANDUM OF UNDERSTANDING  
FIREFIGHTING ASSISTANCE**

**Between  
The United States Department of the Interior  
National Park Service  
And  
Hawaii Department of Land and Natural Resources  
Division of Forestry and Wildlife**

THIS AGREEMENT, entered into this 24<sup>th</sup> day of August, 2012, by and between the NATIONAL PARK SERVICE, an agency of the United States, hereinafter referred to as "NPS," by its Pacific West Regional Director, and the STATE OF HAWAII, hereinafter referred to as "State," by its Board of Land and Natural Resources,

**WITNESSETH THAT:**

WHEREAS, NPS has fire management responsibilities within the units of National Park in the State of Hawaii and under the authority of *42 U.S.C. Sec. 1856a (1994)* and the *Department Manual DM 245.1.1* has the authority to enter into mutual aid agreements with other agencies for fire management; and

WHEREAS, under Chapter 185 of the Hawaii Revised Statutes, as amended, the Division of Forestry and Wildlife, Department of Land and Natural Resources, State of Hawaii, hereinafter referred to as "DOFAW", has the responsibility to take measures for the prevention, control and extinguishment of wildland fires within forest reserves, public hunting areas, wildlife and plant sanctuaries, and natural area reserves and shall cooperate with established fire control agencies of the counties and the federal government in developing plans and programs and mutual aid agreements for assistance for the prevention, control, and extinguishment of fires on forest, grass, brush, and watershed lands not within the department's fire protection responsibilities; and

WHEREAS, both NPS and DOFAW have the personnel, equipment, and skills suited for the task of dealing with fire hazard operations in the State of Hawaii; and

WHEREAS, by pooling the resources of NPS and DOFAW, the combined strength and efforts of these two agencies would afford the people of the State of Hawaii more extensive and effective protection of their lives, property and natural resources;

NOW, THEREFORE, in the interests of public safety, health, and welfare, NPS and DOFAW do hereby mutually agree as follows:

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This Agreement is entered into under the authority of *42 U.S.C. § 1856a (1994)* and *HRS § 171-6*.

### **ARTICLE III - STATEMENT OF WORK**

- A. Both agencies understand and agree:
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  - (2) To assist each other upon request, consistent with conditions at the time of the request, in the suppression of fire in areas which are normally the concern of the other agency.
  - (3) To respond in the suppression of the fire, insofar as prerequisites of service will permit, and collaborate with the requesting agency for the purpose of direction and coordination of the efforts of the requesting agency. Such collaboration shall occur using a unified command structure under the incident command system.
  - (4) That the assisting agency may be unable to respond in instances when the personnel and/or equipment available to it are, or would thereby be rendered, insufficient to meet the actual or realistically potential needs of the requesting agency.
  - (5) That each agency waives all claims against the other agency for compensation for any loss, damage, personal injury or death occurring as a consequence of the performance of this Agreement.
  - (6) To provide an annual familiarization tour of the facilities, equipment, and access points to the requesting agency.
  - (7) To cooperate in the development and delivery of interagency training programs. Both agencies will cooperate to make maximum use of existing personnel, equipment and facilities for training purposes.

(8) To share components of their communications systems such as: radio frequencies, dispatching systems, and communication sites. Agencies shall provide each other with a list of frequencies upon request.

B. The agencies further agree as follows:

(1) Each agency will provide to the other agency a list of points of contact with telephone numbers, to be contacted in case of an emergency. At least once a year, or more often if necessary, each agency will provide the other agency with an updated list of such persons and telephone numbers.

(2) Each agency will provide to the other agency copies of current fire management plans for their areas of primary responsibility, including maps of areas involved and descriptions of special or extraordinary actions to be taken.

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(4) After notifying the other agency of a fire's discovery, either agency may take immediate action to suppress a fire in the other agency's area of primary responsibility in order to save life or property.

(5) Nothing in this Agreement will be construed as obligating the NPS to expend in any one fiscal year any sum in excess of the monies appropriated by Congress and allocated by the NPS for the performance of this Agreement.

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All communications and notices regarding this Agreement will be directed to the following key official(s) for each party:

- A. **For the NPS:**  
Pacific West Regional Director  
333 Bush Street, Suite 500  
San Francisco, CA 94014
  
- B. **For DOFAW:**  
Administrator  
1151 Punchbowl St. Rm. 325  
Honolulu, HI 96813

**ARTICLE VI - PRIOR APPROVAL**

Not applicable.

**ARTICLE VII - REPORTS AND/OR OTHER DELIVERABLES**

Upon request and to the full extent permitted by applicable law, the agencies will share with each other final reports of incidents involving both agencies.

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- A. This Agreement may be modified only by a written instrument executed by the agencies.
- B. Either agency may terminate this Agreement by providing the other agency with a sixty days written notice. In the event that one agency provides the other agency with notice of its intention to terminate, the agencies will meet promptly to discuss the reasons of the notice and to try to resolve their differences.

**ARTICLE X – STANDARD CLAUSES**

**A. Civil Rights**

During the performance of this Agreement, the participants agree to abide by the terms of U.S. Department of the Interior - Civil Rights Assurance Certification, non-discrimination, and will not discriminate against any person because of race, color, religion, sex, or national origin. The participants will take affirmative action to ensure that applicants are employed without regard to their race, color, sexual orientation, national origin, disabilities, religion, age, or sex.

**B. Public Information Release**


Agencies will obtain prior Government approval from the Pacific Area Director and the Public Information Office of the Department of Land and Natural Resources for any public information release that refers to the Department of the Interior, State. DOFAW, any bureau, park unit, or employee (by name or title), or to this Agreement. The specific text, layout, photographs, etc. of the proposed release must be submitted with the request for approval.

**ARTICLE XI - SIGNATURES**

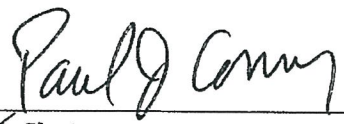
IN WITNESS HEREOF, the agencies hereto have executed this Agreement on the date(s) set forth below.

Approved by the Board of Land and Natural Resources at its meeting held on August 24, 2012.


**NATIONAL PARK SERVICE:**

BY   
Director, Pacific West Region  
Date 10/24/2012

**STATE OF HAWAII:**

BY   
for Chairperson  
Board of Land and Natural Resources  
Date 9/4/12

**APPROVED AS TO FORM:**

  
Deputy Attorney General  
State of Hawaii  
Date: August 23, 2012