

STATE OF HAWAII
Department of Land and Natural Resources
Engineering Division

August 27, 2021

Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

**Delegation of Authority to the Chairperson to: (1) Procure, Award and Enter Into Professional Service Consultant Contract for the Division of Aquatic Resources Kauai Work Station “the Project” Funded by the Pilaa 400, LLC Coastal Restoration Trust Fund; (2) Declare the Construction of the Project Exempt from the Preparation of an Environmental Assessment or Approve an Environmental Assessment and Issue a Finding of No Significant Impact, if Appropriate; and (3) Approve, Procure and Enter into a Construction Contract for the Project Funded with the Pilaa 400, LLC Coastal Restoration Trust Fund
Waikaea Boat Ramp, Kapaa, Kauai, Tax Map Key (4) 4-5-006:001**

The Division of Aquatics Resources (DAR), through the Engineering Division desires to hire a consultant to provide professional services for the planning, design and construction of the Project at the Waikaea Boat Ramp, Kapaa, Kauai, Tax Map Key (4) 4-5-006:001. The Waikaea Boat Ramp property is State owned and under the management of the Division of Boating and Ocean Recreation. The total property is 2.94 Acres. The Project will utilize 0.68 Acres of the North-West side of the property (See Figures 1 and 2).

Currently, the Kauai DAR office resides at the State Office Building at 3060 Eiwa Street in Lihue, Kauai. The expanding DAR team has grown out of the small space in the State Building. There are no private offices for supervisory staff to conduct reviews, have meetings, or work without distraction. There is currently only enough space for seven of the eight-person team in the office. Additionally, the current storage space is inadequate to hold the new DAR Kauai boat, monitoring gear, education materials, protected species equipment, and other important supplies. The project consists of a secured fenced compound with new modular/mobile office space for the DAR team, adequate storage space, boat parking and vehicle parking (See Figure 3). Planning, design, and construction services are necessary to proceed with providing a facility best suited to accommodate the needs and functions of this DAR unit on Kauai.

The implementation of the Project will comply with Budget Execution Policies issued by the Governor through the Department of Budget and Finance.

The Project’s procurements will be made in accordance with the State Procurement Code, Hawaii Revised Statutes (HRS) Chapter 103D. Professional service consultants will be procured in accordance with HRS Chapter 103D-304, and contracted to perform feasibility or planning studies, or other services. We request the Board to delegate authority to the Chairperson to approve, procure and enter contracts for such professional services.

The Project will comply with applicable provisions of HRS Chapter 343, and Title 11, Chapter 200.1, Hawaii Administrative Rules (HAR), regarding environmental impact statements. We request the Board to delegate to the Chairperson the authority to declare the Project exempt from the preparation of an environmental assessment (EA), or to approve an EA and issue a Finding of No Significant Impact (FONSI), in which an environmental assessment is prepared and result in such findings if required. As provided in the HAR, there are requirements for each agency to submit its exemption notices and EA/FONSIs to the Office of Environmental Quality Control for publication in its periodic bulletin.

Item L-1

To move this Project into the construction phase, we request that the Board delegate authority to the Chairperson to approve, procure and enter contracts for the Project's construction.

We also request the Board to authorize the Chairperson to sign supplemental agreements for professional services or construction contracts, and to enter into and execute any other documents or agreements, including but not limited to rights of entry or permit applications, related to the implementation of the projects, if necessary and appropriate. The Professional service consultant will be procured in accordance with Hawaii Revised Statutes (HRS) Chapter 103D-304. We request the Board to delegate authority to the Chairperson to approve, procure and enter contracts for such professional services.

RECOMMENDATION:

1. That the Board delegate authority to the Chairperson to procure, award and enter into professional service consultant contract and, if necessary, supplemental agreements, in accordance with HRS Chapter 103D, and enter into and execute any other documents or agreements to implement the Project, subject to available funding, release of funds by the Governor, and review and approval as to form by the Department of the Attorney General.
2. That the Board delegate authority to the Chairperson to declare the construction of the Project covered by this request exempt from the preparation of an EA or to approve an EA and issue a FONSI, if appropriate.
3. That the Board delegate authority to the Chairperson to approve, procure, award and enter into a construction contracts and, if necessary, supplemental agreements, in accordance with HRS Chapter 103D for the Project, and to enter into and execute any other documents or agreements to implement the Project, subject to available funding, release of funds by the Governor, and review and approval as to form by the Department of the Attorney General.

Respectfully submitted,



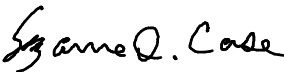
CARTY S. CHANG
Chief Engineer

Requested by:



BRIAN J. NEILSON, Administrator
Division of Aquatic Resources

Approved for Submittal:



SUZANNE D. CASE
Chairperson

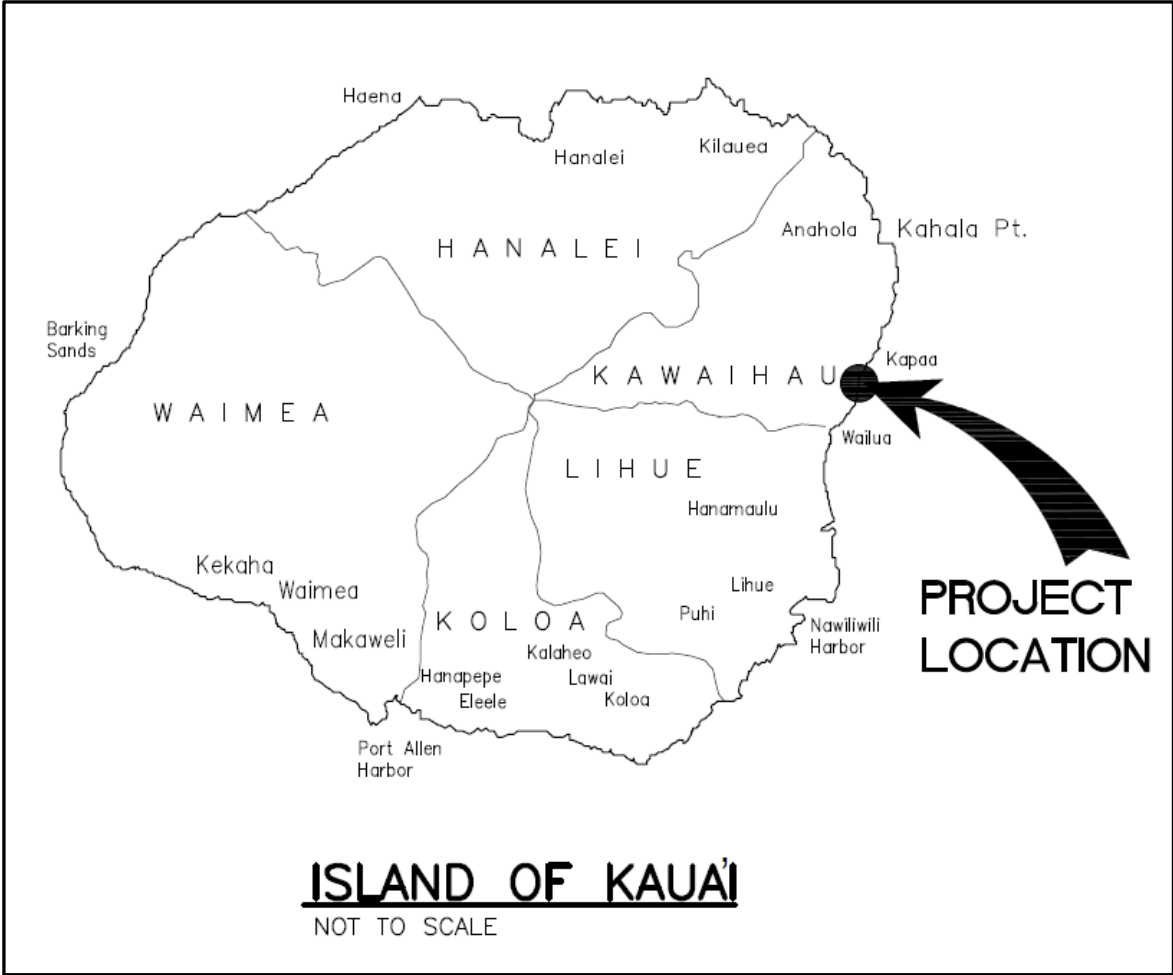


Figure 1-Island Map

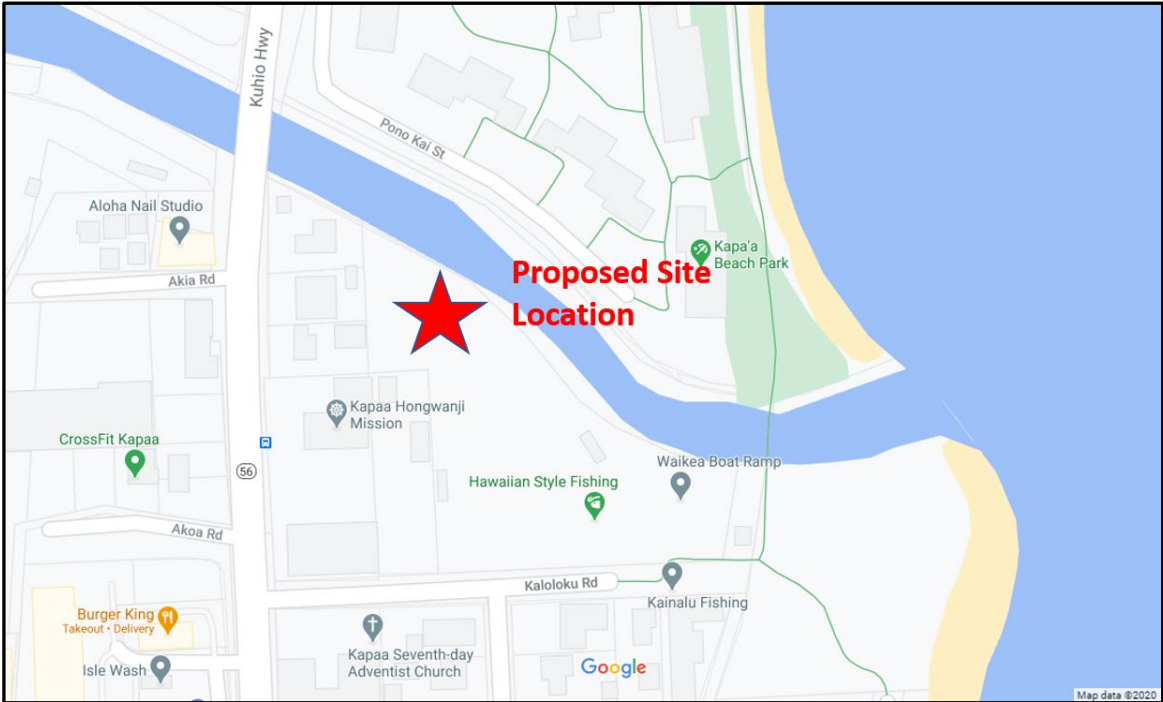


Figure 2-Site Location

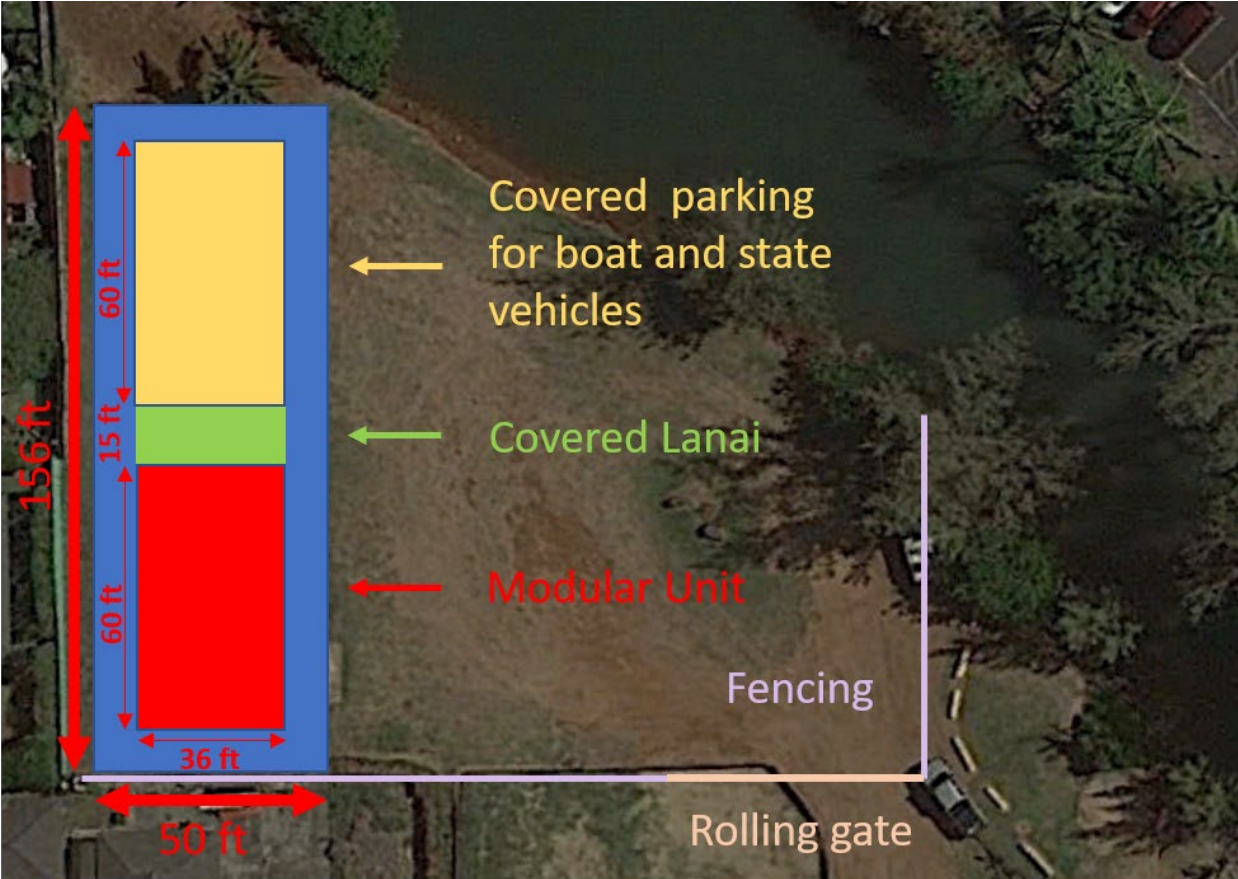


Figure 3 - Proposed Site Layout