

STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
Division of Forestry and Wildlife
Honolulu, Hawaii 96813

November 10, 2022

Chairperson and Members
Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

Board Members:

SUBJECT: DELEGATION OF AUTHORITY TO THE CHAIRPERSON TO
PROCURE, AWARD, AND ENTER INTO PROFESSIONAL SERVICE
CONSULTANT AND CONSTRUCTION CONTRACTS FOR A
WAREHOUSE IN THE KAMUELA STATE TREE NURSERY, TMKS (3)
6-6:005:001 AND (3) 6-6:005:002, WAIMEA, HAWAII

BACKGROUND:

The Department of Land and Natural Resources has received a Federal grant from the Defense Community Infrastructure Program for the construction of a warehouse in the Kamuela State Tree Nursery. This location serves as the Division of Forestry and Wildlife (DOFAW) baseyard for West Hawaii. This baseyard serves as an incident command center for the frequent wildfires in the region. Building an additional warehouse like an existing warehouse on the site will support incident command needs, store materials that are currently exposed to the elements and theft, as well as provide other natural resource protection and management services. The Federal award provided \$2,485,307.76 for this work, which may be divided among various contracts for professional services, design-build, paving, electrical, water, sewer and other site preparation, and purchase and installation of the warehouse building. The proposed site for the warehouse is currently a vacant portion of land within the DOFAW baseyard.

DISCUSSION:

All procurements will be made in accordance with the State Procurement Code, Hawaii Revised Statutes (HRS) Chapter 103D. Professional service consultants will be procured in accordance with HRS Chapter 103D-304, and contracted to perform feasibility or planning studies, or other services. We request the Board to delegate authority to the Chairperson to approve, procure and enter contracts for such professional services.

To move projects into the construction phase, we request that the Board delegate authority to the Chairperson to approve, procure and enter contracts for construction projects. We also request the Board to authorize the Chairperson to sign supplemental agreements for professional services or construction contracts and to enter into and execute any other documents or agreements,

including but not limited to permit applications, related to the implementation of the project, if necessary and appropriate.

CHAPTER 343 - ENVIRONMENTAL ASSESSMENT:

In accordance with the requirements of Chapter 343, HRS, Hawaii Administrative Rule Section 11-200-8(6), the Exemption List for the Division of Forestry and Wildlife, Department of Land and Natural Resources as reviewed and concurred upon by the Environmental Council on November 10, 2020 the subject project is exempt from the preparation of an environmental assessment under General Exemption Type 3: Construction and location of single new, small facilities or structures and Type 4: Minor alterations in the conditions of the land, water, or vegetation.

RECOMMENDATIONS:

1. That the Board delegate authority to the Chairperson to procure, award, and enter professional service consultant contracts and, if necessary, supplemental agreements, in accordance with HRS Chapter 103D, and to enter into and execute any other documents or agreements for a warehouse in the Kamuela State Tree Nursery, TMKs (3) 6-6:005:001 and (3) 6-6:005:002, Waimea, Hawaii, subject to available funding, and review and approval as to form by the Department of the Attorney General.

Respectfully Submitted:

for DGS *Robert Hauff*

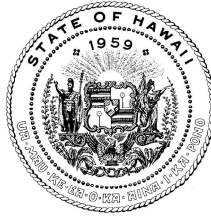
David G. Smith, Administrator

APPROVED FOR SUBMITTAL:

Suzanne D. Case

Suzanne D. Case, Chairperson

DAVID Y. IGE
GOVERNOR OF HAWAII



SUZANNE D. CASE
CHAIRPERSON
BOARD OF LAND AND NATURAL RESOURCES
COMMISSION ON WATER RESOURCE MANAGEMENT

ROBERT K. MASUDA
FIRST DEPUTY

M. KALEO MANUEL
DEPUTY DIRECTOR - WATER

AQUATIC RESOURCES
BOATING AND OCEAN RECREATION
BUREAU OF CONVEYANCES
COMMISSION ON WATER RESOURCE MANAGEMENT
CONSERVATION AND COASTAL LANDS
CONSERVATION AND RESOURCES ENFORCEMENT
ENGINEERING
FORESTRY AND WILDLIFE
HISTORIC PRESERVATION
KAHOOLAWE ISLAND RESERVE COMMISSION
LAND
STATE PARKS

STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
DIVISION OF FORESTRY AND WILDLIFE
1151 PUNCHBOWL STREET, ROOM 325
HONOLULU, HAWAII 96813

October 24, 2022

MEMORANDUM

TO: Division Administrators, Heads of Offices, DOFAW Staff
FROM: David G. Smith, DOFAW Administrator *DGS*
SUBJECT: Acting Administrator, Division of Forestry and Wildlife

I will be on vacation on October 24-25 and October 28-November 1, 2022. In my absence Protection Forester, Robert Hauff will be Acting Administrator.

Your usual courtesy and cooperation to Mr. Hauff will be greatly appreciated.

Cc: Chairperson