

STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
Division of Forestry and Wildlife
Honolulu, Hawai'i 96813

December 12, 2025

Chairperson and Members
Board of Land and Natural
Resources State of Hawai'i
Honolulu, Hawai'i

Land Board

Members:

SUBJECT: REQUEST FOR DELEGATION OF AUTHORITY TO THE CHAIRPERSON TO: 1) APPROVE, PROCURE, AWARD, SIGN, EXECUTE, AMEND, AND EXTEND A CONTRACT FOR BUILDING INTERNAL LABORATORY FACILITIES AT MAUI'S OLINDA NURSERY, PROCURED THROUGH CHAPTER 103D HAWAII REVISED STATUTES; 2) DECLARE THIS CONTRACT EXEMPT FROM THE PREPARATION OF AN ENVIRONMENTAL ASSESSMENT (EA)

BACKGROUND:

On April 13, 2017, the Board approved a delegation authorizing the Chairperson to sign all contracts under \$500,000, excluding those obtained through 103D-303, Hawaii Revised Statutes: Competitive Sealed Proposals. On January 10, 2020, item C-2, the Board expanded that delegation to include Competitive Sealed Proposals.

DISCUSSION:

The Division has received federal funding from the U.S. Fish and Wildlife Service to upgrade the Olinda Nursery facility in upcountry Maui by adding laboratory spaces for snail, invertebrate, and plant propagation. The Division is seeking bids for the interior construction of these laboratories. Since bids are expected to exceed \$500,000, the current limit for the chairperson's delegation, the Division needs this authority from the Board to proceed with construction once bids are received.

CHAPTER 343 -ENVIRONMENTAL ASSESSMENT:

We ask the Board to delegate to the Chairperson the authority to declare this project exempt from the requirement to prepare an EA. This project falls under General Exemption Type 3 of the list approved by the Environmental Council on November

10, 2020, within the following categories:

22. Interior alterations and renovations to offices, buildings, or structures that do not increase the floor area or change the maximum occupancy, including: a) installation of office partitions, utility outlets or connections, air conditioning, lighting, and security systems; b) renovations necessary to bring existing structures into compliance with current building codes and applicable health, safety, and access regulations; c) renovations that lead to energy or other operational or cost savings; or d) other similar interior modifications.
23. Expand utilities as necessary within existing structures.

RECOMMENDATION:

That the Board of Land and Natural Resources:

- 1) Delegate authority to the Chairperson to approve, procure, award, sign, execute, amend, and extend a contract for building internal laboratory facilities at Maui's Olinda Nursery, procured through Chapter 103D, Hawaii Revised Statutes.
- 2) Delegate authority to the Chairperson to declare this project exempt from the preparation of an EA.

Respectfully submitted,



David G. Smith, Administrator
Division of Forestry and Wildlife

APPROVED FOR SUBMITTAL:



Dawn N. S. Chang, Chairperson
Board of Land and Natural Resources